

LIFE HELP CENTRE FOR THE HANDICAPPED

(Reg.No.138/1978, Registered under Tamil Nadu Societies Act 27 of 1975)

#2/546, East Coast Road, Neelangarai, Chennai, Tamil Nadu – 600115.

**SECRETARY'S REPORT TO THE
EXECUTIVE COMMITTEE**

Reporting Period

16th April – 2018 till 28th September 2018



Submitted by

BLAZE KANNAN

**HON.SECRETARY & MANAGING DIRECTOR
LIFE HELP CENTRE FOR THE HANDICAPPED**

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It gives me an immense pleasure to table the Executive Committee report from the Hon. Secretary & Managing Director's desk to summarise about all the activities of the three institutions of Life Help Centre for the handicapped during the reporting period from the **16th April – 2018 till 28th September 2018.**

The report includes the consolidated activity details of the following departments of Life Help Centre for the Handicapped.

- A. Navapraja Special School, Chennai
- B. Eva Integrated High School, Chennai
- C. Vocational Training & Rehabilitation Centre
- D. Hostel & Mess
- E. Life Help Matriculation School, Cuddalore
- F. Rathna Special School, Cuddalore
- G. Thalpathi Soft Skill Development Training Centre, Cuddalore
- H. Life Help Centre for Child Care, Srinagar
- I. LIFE HELP CENTRE – CHENNAI- FUTURE PLANS

LIFE HELP CENTRE FOR THE HANDICAPPED – CHENNAI

A. NAVAPRAJA SPECIAL SCHOOL

Major Common Activities during the Reporting Period

- Navapraja School was reopened after the annual vocation on 4th June 2018
- Navapraja Special school current children strength is:

No. of Students	Boys	Girls
Hostel	21	3
Day Care	12	7
Total	33	10

- Staff and Students from Presidency College, Chennai visited our School as a part of their field visit to Special School on 10th June 2018
- On June 26th Staff and Students from Madras Medical Collage visited our School and interacted with our staff and children
- Independence Day was celebrated on 14th August by hoisting our National flag at our Campus. All the staff and Children participated in this event.
- Volunteers from Cognizant extended their full support in organizing Children's Games during every Saturday particularly for the hostel children and Trainees from VTC. On 15th July 22 children from our hostel and 5 staff members accompanied to the Auditorium of Cognizant to attend the annual event of Shining stars. All the children were picked up and dropped by their vehicles. More than 300 Special Children from 13 organisations participated in this event. The event was designed in such a way that all the children from all the organisations were given time to perform their cultural events apart from dance and games which were going on simultaneously. From Navapraja and VTC performed two events which received a round of applause from the audience. Children were given a lunch and snacks. Each child was taken care a volunteer who was with the child during the entire day. It was full of joy and thrilling experience for our children and they enjoyed thoroughly.
- Ooruni Foundation which was initiated by Volunteers during Chennai Floods gave an advertisement in the newspaper inviting Special School Children to take part in the Freedom Carnival event to be held on 15th August. After seeing the advertisement Mr. Rajan after taking confirmation from the Project office registered for participation of our children. On that day 25 children including VTC trainees attended a one-day event held at Annai Velankanni Arts and Science College, Saidapet. More than 300 children from various organization participated in this event including cine field artists. It was filled with fun and entertainment and the children participated in the cultural events and enjoyed the day. Vehicles were arranged to transport our children. All the Children were given gifts and certificates. Children participated in the various games and took many prizes. Lunch was provided. Children returned with the smiling faces and with full satisfaction that it was a memorable event.
- A special camp to supply aids to the persons with disabilities was organized by DDRO, Kancheepuram on 20th August 2018 at Medavakkam Panchayath Primary School. Some of our wheel Chair girls attended the camp and submitted their application seeking wheel chair under this scheme.
- On August 27th Life Help Centre Founder late Thiru RS Kannan's 72nd birthday was observed at LHC Centre. On that day our late RS Kannan's bust was decorated with flowers. Staff and Children from RSK Matriculation School, Gogulapuram, Staff and Children from Navapraja Special School, Trainees from VTC and representation

from LHCRRD, Cuddalore participated in a special prayer and remembered his service for the growth of the organization, organized at our Centre. Special lunch was served to our children and also packed lunch was handed over to all our friend and well-wishers of LHC. Photos and Videos taken on that day was sent to our Director.

- Teachers day was celebrated with our teachers and children on September 5th. All the teachers were appreciated to understand the special needs of our children and for their efforts and hard work to put in for the better future of our special children. In recognition of their service all the teachers were given mementos in an assembly. The entire children gave their big round of applause.
- Vinayagar Chathurthi was celebrated on 13th September with our hostel children. A special Pooja and prayer was performed for the Ganesh Temple. All the children were given a special lunch and prasatham on that day.
- I term Assessment & Evaluation was completed on September 17th to 20th for all our children. The special teachers prepared special tools to make the assessment on the IEP and recorded in the prescribed format.
- Quarterly Holidays was declared from Sep. 20th to Oct.2nd. The regular school will reopen on 3rd of October.

B. EVA SPECIAL FOR THE ORTHOPAEDICALLY HANDICAPPED

- On the recommendation based on the instruction from the District Rehabilitation officer, Kancheepuram our Board decided to close down our Eva Special School for the Orthopedically Handicapped children from 2018-19 academic year.
- The decision was taken based on the fact that the School did not have the required no. of physically Challenged children in the School. Due to this the DDRO instructed to convert the school into a regular school which the Management was not interested. Hence the decision of closure was taken.
- All arrangements were made in a smooth manner to get the children admitted in the nearby Schools and followed the procedure to issue TC to all the Children.
- Ms. Leelavathy was appointed as a Secondary Grade Teacher on 1.4.1991 in Eva Special School for the Orthopedically Handicapped. She completed her 28 years of long Govt. service with LHC with complete dedication and sincerity. Hundreds of children passed out and settled in their life. She retired on 31.05.2018.
- Ms. Leelavathy has been given a responsibility to handle our Navapraja Special School since Ms. Akshal had resigned.

C. VOCATIONAL TRAINING AND REHABILITATION CENTRE

- Since Eva Special School for the Orthopedically Handicapped was closed down from the academic year 2018-19, the class room buildings at present is utilized for running Vocational Training Centre.
- Now there are 17 young adults are undergoing training in both Special Education as well as in the paper cup making trade.
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- All the trainees were taken to the nearby Beach on a regular basis. Regular cycling is encouraged and almost all the trainees have learnt riding bicycling.
- For all the trainees I term Assessment & Evaluation was completed and all of them left to their respective homes for the holidays.
- The training will resume on 3rd of October 2018.

D. HOSTEL & MESS

Hostel Student and Staff details

The students in hostel are well taken care of by our care takers. All of them are engaged in morning Yoga and in the evening walking, Bhajans regularly. Students in the hostel are taught to take care of themselves like brush their teeth, bathing every day, washing their clothes, wearing proper dress, coming hair, keep finger nails neatly, take care of toilet needs, take good food, take regular medicines etc. For whom ever need assistance, the care takers are extending their support and help the students. During schooling hours the residential students are dropped and picked up by care takers systematically.

Residential Children & staff strength of the chennai projects is append below:

Hostel Students

- This academic year there were 8 new admission of children in the hostel and two children left.
- The present hostel children strength is 40 and 37 are boys and 3 of them are girls.
- Hostel children are well taken care of by our Care Takers
- Regular food on all days is served for our children

- Special food on Sundays and special events was served to our children
- Timely medicines to the prescribed children are provided on a regular basis.
- The health condition of all the hostel children is continued to be good.
- Regular walking and prayers are organized for our children
- Parents continue to visit their respective children on a regular basis.

S.No.	Section	No. of staff
1.	Hostel & Mess In charge	1
2	Caretakers	5
3	Attenders	4
4	Mess	2
	Total	12

LIFE HELP CENTRE FOR RURAL REHABILITATION & DEVELOPMENT - CUDDALORE

E. LIFE HELP MATRICULATION SCHOOL, CUDDALORE

The regular activities of Life Help Matriculation School, Rathna Special School, Life Help Health Services and Children Village Home have been carried out regularly during the reporting period.

- 16.03.2018 10th public exam started
- 04.04.2018 drawing & writing competition conducted in LHMS
- 06.04.2018 LHMS 3rd terminal exam started
- 19.04.2018 LHMS 3rd terminal exam closed
- 20.04.2018 10th public exam closed
- 21.04.2018 LHMS & RSS both school annual day celebration
- 27.04.2018 Kurunjipadi AEO visit in our school
- 30.04.2018 both school closed for summer holidays
- 10.05.2018 LKG to 9th std students result issued
- 04.06.2018 both school LHMS & RSS reopened after summer vacation
- Total no. of students in LHMS- 383, RSS -42
- Current year new admission in LHMS – 66, RSS - 5
- 10 th STD Mark sheet and TC issued on August - 2018
- This year New staff joined in LHMS – 6, RSS - 1
- 14.06.2018 Coordinator conducted the meeting with all the staffs
- 16.07.2018 Kamarajar birthday celebration in lhms

- 10 th STD Monthly test started on 01.08.2018
- 72 nd Independence day celebrated on 15.08.2018 with the chief gust of Puduchatram police Inspector Mrs. Amutha.
- LKG to 10th STD 1st Mid Term started on 20.08.2018
- 27.08.2018 Our Hon. Founder Mr.R.S.Kannan Birth day celebrated in our LHCRRD campus and distributed the non-veg food to all the staffs and students
- 05.09.2018 Teachers Day was celebrated in LHCRRD and then Coordinator distributed the gift to all the Teachers
- 10.09.2018 Quarterly exam started in LHMS
- Received Fire Certificate for Rathna Special School and Children's Home for an another one year
- Children home building stability certificate received for an another three years
- LHMS Recognition received for up to 2020
- ID Card & Dairy were issued to all students in the month of July
- One new SML (Swaraj mazda) school bus was registered in July and is used to transport LHMS Students (TN 31 BH 5884)
- Larsen & Toubro (L&T Group) safety team arranged for tree sapling and were planted in our campus with our school children on 04.07.2018
- New text books were issued at June month for all LHMS students
- Mr.Thirumavalavan, DCPO conducted the HMC Meeting with our Coordinator, Warden, Nurse and home students on 13.06.2018 & 21.08.2018 for our children's home

STAFF LIST		
S.No	Department	Number of Staff
1	Project Administration	03
2	Children's Home & Kitchen	09
3	Rathna Special School	08
4	Life Help Matriculation School	
	Teaching staff	16
	Non Teaching staff	04
5	Maintenance Department	03
Total Number of staff:		43

Regular Activity

- Regular Classes are being held and discipline is maintained among the students
- Physiotherapist is conducting Therapy for the needy children on a regular basis
- Every Friday conducting Musical Therapy which is organized by the team from Mahatama Gandhi Medical College, Puducherry
- Few students are attending classes as a part of inclusive education at Life Help Matriculation School
- Children are given training in Carrom , Drill ,Yoga, Cricket ,Beats Joining, Throw Ball ,Potato Collection games by our teachers

A detailed proposal to a tune of 35 lakhs to renovate the entire buildings at LHCRRD, Cuddalore project had been prepared and sent to Rotary, New Jersey, USA. After several rounds of discussion now it was reported that the proposal had been accepted and approved. Soon the renovation of the entire building work will be taken up.

G. THALAPATHI SOFT SKILL DEVELOPMENT TRINING CENTRE, CUDDALORE

- Life Help Centre has identified a location in the heart of Cuddalore town where more than 40 young persons can undergo the Technical skills simultaneously during the day time from 10 am till 4 p.m. It is situated at AVR TOWER, II FLOOR, BHARATHI ROAD, CUDDALORE NT- 607001
- Thalapathi Soft Skill Development Trining Centre, Cuddalore was inaugurated on 7th February 2018 by our former Minister MRK Paneerselvam with other dignitaries.
- The period for training will be 3 months short duration. At the end of 3 months training programme a Certificate will be awarded to all the successful candidates jointly by Tech Analyst Program(Tap) & Life Help Centre.
- Efforts have been made to have a tie up initially with Life Help Centre and TECH ANALYST PROGRAM(TAP) to provide Technical Skills Training with an appropriate module to implement for the benefit of graduates to enroll their name for this programme.

H. STATUS REPORT FROM SRINAGAR, LHCCC (April 2018- September 2018)

- The total Staff and Children strength as on September is as follows:
Total No of Staff: 15
Total No of Children: 45
- LHCCC Srinagar was functioning normally with all routine day-to-day activities for the period of April till September 2018
- LHCCC, Srinagar was functioning normally till April 30th 2018. However, due to a delay in release the salary for the staff May and June 2018 the School was closed down except the hostel staff, Admin staff to take care of the belongings.
- There was a detailed telephonic conversion on 20th June 2018 with Mr. Rajan and Aaliya in which key communication was that the school is to be reopened and the salaries were informed to have been credited till April 2018.
- Mr. Rajan had been deputed to make a visit to Srinagar and stayed there from 25th June till 1st of July to ensure that the project activities were resumed. Meanwhile Dr. Aaliya had initiated discussion with Commissioner Disabilities(Government of J&K) for any assistance in resuming the operations of the project.
- Mr. Rajan held discussions with all the stake holders and asked the staff to continue their service with their dedication and attend to the special needs of our children. He held meeting with the staff and parents and asked them to extend all their support for the smooth running of the activities.
- Project Administrator, LHCCC visited Secretariat several times to follow-up of registration of the Project on three days viz 6th, 9th and 10th of July 2018. Out of the first two occasions, even though a prior appointment was booked, the Commissioner was unavailable due to exigencies. She met the Commissioner, Disabilities, Mr. Iqbal Lone who promised once the registration is done, he would guide us for raising money locally through grant-in-aid wherever possible and asked to remain hopeful.
- There was a state holiday on 5th July and an extraordinary holiday on 2nd July due to flood like situation. However, these two days were not availed by the institute and normal functioning was ordered to cover up for lost days in this session.
- Five new parents contacted LHCCC for admission of their wards. Out of these, one Autistic kid has been admitted after keeping him in observation for one week. Two are under observation and the rest two are enrolled for observation
- One Ms. Awleena, who is a Diploma in Speech and Hearing, after kept her on probation for a month now continued to work at our Centre.

- LHCCC is working on “child profile” form wherein we will document the child’s key medical, educational and personal information. This database will serve as a record keeping annually. This information will form the one place information for other purposes like health cards etc. in future. The forms shall be filled collectively by parents/LHCCC.
- LHCCC identified who are experts in Autism management and have many years of international and national exposure in the domain. They have agreed to conduct a workshop in J&K for the benefit of professionals and parents. Soon LHCCC will organise workshop in the coming months.
- LHCC installed 6 number of small portable fans in the vehicles to give some relief in the hot and humid conditions prevailing in these days.
- Govt. had announced summer vacations from 19th to 29th July 2018, but LHCCC decided not to avail these holidays and informed all parents that routine schooling would continue.
- Since LHCCC don't have a local bank account wherein the local sponsors could deposit monetary contributions, hence LHCCC sought assistance in kind instead of money. In this way LHCCC got a new RO/UV Kent Water purifier from one kind contact. The water purifier is installed and functioning well.
- LHCCC got one more donation in form of one number "Physio ball". This was also donated by a known person. Our old ball had been damaged and could not be utilized.
- It was observed, that many of our children, especially those with Down's Syndrome have eye related issues. Their sight is not up to mark. The parents have been neglecting this but it has been closely observed by even the teaching staff. In this regard, LHCCC utilized by good network and paid a visit to one of the most reputed and leading eye clinics in the city namely Dr. Manzoor's Eye Clinic and Hospital. A team of profession, specialized and known eye doctors and surgeons namely Dr. Khursheed, Dr. Seema and Dr. Umar. After a lengthy discussion about our institute and the type of services we provide to the kids, Dr. Seema visited the institute and interacted with each child individually to ascertain the ophthalmic condition. In this preliminary screening, around 15 children were listed who need to visit the Eye hospital for detailed examination and subsequent treatment, if any. All this was done at a free of cost.
- The assessment for kids was done for those kids who had registered directly with Sunshine on their advertised phone number. An advertisement was also run by them in local daily newspaper in which LHCCC, offered free accommodation for conducting the assessment. The event was advertised on Facebook and through WhatsApp groups also. The assessment was done by eminent professionals of

the centre namely Ms. Anshu Pandey (Occupational Therapist), Mr. Indresh Kumar (Special Educator) and Mr. Surya Prakash (Special Educator). The assessment done was highly appreciated by the parents and they stressed that such events should be conducted often. Several useful tips and modern approaches to the respective disciplines were given. The event was done on 7th September 2018.

- LHCCC went for an exploratory visit to Harwan Garden with 30 kids in the first batch on 17th August 2018. The day was spent as an outing for the children in the lush green garden. This was our first trip for the kids in 2018. The kids were extremely happy and excited. They enjoyed a lot and played in the shade of trees and played fresh cool water games. Lunch and snacks were arranged.
- The next batch of 14 kids separately on 20th September with limited staff because these children were all hyperactive autistic and needed special precautions. The rest of the school was functioning normally on that day. They were taken to Iqbal Park which is a big well maintained park in the city.
- LHCCC completed the set of documents for application of grant in aid as well. After several rounds of discussion with the officials the issue that came to front was that the "Non involvement Certificate" from our Board Members seems to be a must as per them. They also seem to be pressing for local body management. I argued and gave references about previous provisional registrations and even offered to provide them with an affidavit. However, they mentioned that the rules have changed and we need these things before we could make the case for registration. The matter was discussed verbally with Mr. Iqbal Lone (Commissioner, Disabilities) who instructed to meet him on the next possible date to chalk out the strategy and next steps.
- The latest information is that the Govt. had agreed to issue temporary recognition on a condition that LHCCC would provide "Non involvement Certificate for the Board Members". By the end of September, the recognition would be issued.
- A private center for special kids from Gurgaon, namely Sunshine expressed desire to conduct an assessment program and workshop for special kids, their parents and professionals interested. The logistics and details are being framed. The event is expected to happen in first or second week of September.
- LHCCC started a page www.facebook.com/lhccc.srinagar to give our work a showcase platform and also collaborate and increase our network.
- Sunshine, Gurgaon organized a workshop titled "Special Education for All" in auditorium of Ibn-Sina Hospital, Budgam. Parents of special kids in the city, professionals, doctors attended the workshop. From our side, Ms. Aaliya was invited as a special guest. The workshop targeted Special Educational needs and

modern techniques in occupational therapy. The workshop went well and the participants had a lot of good things to learn, share and apply. Queries from parents and caregivers were taken up in a session and replied in lucid and detailed manner. The interaction went on well. The event happened on 8th September 2018.

- LHCCC received a Ball Pool, Hydro-Collateral Bath, Nirmal Hand Exerciser, Trampoline and ultrasound machine for physio and OT departments. The cost of these equipment which amounted to approximately 67,000 INR was borne and settled directly by one Mrs. Shahnaz Gani, who visited and interacted with the children as well. Hydro-Collateral, Nirmal Exerciser, Trampoline and Ultrasound were all dysfunctional since long, whereas we never had a ball pool. The equipment is now actively being used by the staff for the kids.
- LHCCC continue to face a lot of operational issues especially in transportation and care taking especially during morning shifts. In fact, the bus is also plying without proper documentation as the renewal fee, insurance and other documents cost around 1 Lac INR which is pending and much beyond our local revenue. The bus is at its end-of-life stage and may not be renewed under fitness rules.

J. LIFE HELP CENTRE – CHENNAI- FUTURE PLANS

Regularisation Scheme-CMDA

Government of Tamil Nadu Housing and Urban Development Department, Building Regularisation Scheme – 2017, (Under Section 113-C Of Tamil Nadu Town & Country Planning Act, 1971) our entire building in the campus have no proper approval from CMDA.

Now with the new regularization scheme 2017 all our buildings need to be regularized and make an application to the CMDA and pay a huge sum @ per sq. feet Rs. 220/ including all fees

The last date to file our application under regularization scheme is 19.6.2018

The department of housing and urban development had effected an amendment to the TN Assessment and Collection of Amount for Exemption of Building Rules, 2017, for introducing the amnesty scheme which received lukewarm response from the land owners.

In the wake of poor response for the amnesty scheme to regularise unauthorised buildings, the Tamil Nadu government has considerably reduced the penalty levied for

regularisation. The deadline of the one-year old regularisation scheme has also been extended by six more months.

Nearly 2000 unauthorised structures in the Coastal Regulation Zone-III (CRZ-III) area of the city have come under fire as the Greater Chennai Corporation (GCC) has started issuing show-cause notices to the owners.

According to the Chennai Metropolitan Development Authority (CMDA) data, Neelangarai, Uthandi, Sholinganallur and Injambakkam villages are falling under the CRZ-III. "Chennai Corporation and CMDA have started enumerating the residential buildings, heritage structures and other constructions.

Notice issued to unauthorised buildings in ECR

The Chennai Corporation had already served notices to building owners in Uthandi and Sholinganallur. The notices directed the owners to submit planning permission, approvals availed during construction. As all the buildings are single storied, they are falling under corporation purview.

CMDA had issued lock and seal notice, the de-occupation notice and sealing operation has been done accordingly to the notices served.

Till now Life Help Centre has not been served any notices regarding unauthorised building. It is assumed that very soon the Govt. will seal and block all our unauthorised buildings.

To overcome this, it is better for us to go for regularisation of our Projects.

The total campus area of Life Help Centre comes to 104 Grounds.

In order to get regularisation and get approval from the Govt. the following documents are necessary to apply for the same.

1. Land approval
2. Patta
3. Building regularisation

It is a lengthy process and involves a huge sum to get it regularise all our existing building. Hence it is better to demolish all the existing buildings phase by phase and get fresh approval at a stretch.

Calculation of Floor Space Index(FSI)

One of the key parameters is the Floor Space Index (FSI) or Floor Area Ratio (FAR). As per the Development Regulations released as part of Second Master Plan for Chennai Metropolitan Area (CMDA) 2013, FSI is calculated by dividing the total covered area

(plinth) on all floors by the total plot area (including the part of the site used as exclusive passage).

It is calculated as FSI as per Govt. norms .80 sq.ft for 1 Ground

For 104 Grounds- $104 \times 2400 \times .80 = 2$ lakhs Sq.ft(199680) of built in area in our campus. But we are having at present only 1 lakh sq.ft built up area in our property if we go by FSI calculation we are loosing 1 lakh sq.ft built up area.

Regularisation of the current existing campus with 1 lakh sq.ft building which will cost double than applying new plans.

At the same time if we demolish the existing infra-structure in the present campus and obtain fresh application for a New Infra Structure we can actually build 2 lakhs sq.ft and the approval cost will be only 50%.

By doing this we not only get 1 lakh sq.ft built up area in additional at the same time we could save between 50% costs.

Create a new Campus at Kulippanthandalam:

Under these circumstances it is suggested that to shift our campus. If we have to shift we should build a new campus. Building a new campus in Kulippanthandalam, near Mahabalipuram where we are already own 5.1 acres of our own baron land which can be utilized to create a new campus with all the activities. Shift the present project to the new campus after getting all the proper building approvals and formalities as per the statutory requirement. Draw a master plan and build new buildings in the new Campus.

Converting the existing campus as a Commercial project

We would be able to apply and get fresh approvals for our maximum FSI and would be able to construct 200,000 square feet if we exclude the New Shool building and the commercial building we can achieve 140,000 Square feet which will be used to construct 28 to 30 blocks for a commercial building blocks with each of 5000 sq.ft build up area. The rental value from all these blocks will fetch around 50 lakhs on a monthly basis to run all our project in a smooth manner.

Since we have to shift to the new campus there is no need for the present campus. Therefore, it is better to create the existing campus as a Commercial project to obtain regular Rental Income for Life Help Centre.
